

Malvern Public Library (MPL)
Board of Trustees Meeting Minutes
July 28, 2021

In attendance via ZOOM: **Andrea Cardamone (President, Malvern Borough Appointee)**
Russell Robinson (Treasurer, Malvern Borough Appointee), **Elizabeth Jekot (Willistown Township Appointee)**, **Gretchen Sorce (Vice-President, Willistown Township Appointee)**
Vicki Damiani (Secretary, East Whiteland Township Appointee), **Barbara Ann Thav (East Whiteland Township Appointee)**, **Maggie Stanton (MPL Director)** Absent: **Rebecca Dinucci (East Goshen Township Appointee)**

Other Attendees: Emily Quillen (MPL Staff Member), Kathy Kavanaugh (potential board member, East Goshen), Wendy Waltman (potential board member, Malvern Borough)

Call to Order: Andrea Cardamone called the meeting to order at 7:03 PM

NOTE: The board has adopted a consent agenda procedure. As part of that format, documents and reports relevant to board meetings are made available to the board for review in advance of meetings, limiting the need for information contained therein to be repeated at the meeting. Meeting minutes include only information discussed during the meeting with relevant reference to board packet documents as necessary. All board packet documents are available in records, along with meeting minutes.

Notification and approval of recording.

Consent agenda approved with removal of Barbara Ann's name from the Document Review Committee Report on the meeting that she left early. Discussion of why some pages on the board packet are coming through blank. Maggie will address the issue.

Packet reports accepted. Question and answer about when the various municipalities make their financial contributions. Question about whether we have met our target for donations this year. We have exceeded the target mostly due to a bequest.

Minutes of the 6/23/21 meeting were approved.

Director's Report See packet

President's Report No report

Treasurer's Report See packet.

Secretary's Report See packet

Friends' Report See packet

Document Review Committee Report See packet

New Business

Board members each introduced themselves to the potential members. Potential members introduced themselves. Potential members had no additional questions and agreed to contact Vicki or Maggie if any came up.

DVD rental fees have been discontinued by the county. Discussion of whether the county director had concerns about that leading to loss of revenue. Not an issue for MPL because we did not make much on these rental fees.

Curbside requests have dropped by 92% since May. In August curbside pick-up will be call-ahead only.

Discussion of when and how to open our meeting room. Some parents have asked for in-person sessions for children. There have been other requests for the room which is currently being used for storage. Should attendees be required to wear masks? Decision made that outside groups requesting to use the meeting room should be asked to wear masks.

We will begin allowing volunteers back in the library to shelve.

Discussion of whether the board should begin meeting in-person. Various opinions on the value of in-person and virtual. Decision made to meet by Zoom in September and rethink the issue then. Perhaps we can meet face to face once per quarter. There may be value to in-person meeting, especially for new members.

There is an important System Advisory Committee meeting coming up where funding formula will be discussed. A board member should attend with Maggie. This is a dinner meeting beginning around 6 or 6:30 PM. Elizabeth has been going to SAC, but can't attend this meeting. Andrea will try to attend.

A meeting will be scheduled with Malvern Borough during the week of August 9th to discuss building improvement. Maggie, Rebecca and Russ will attend for the MPL.

Arcus will make a presentation of their building improvement proposal to the BI Committee on Friday, August 2nd. The committee will meet after the presentation and then communicate with the board.

The next book sale will be October 8 and 9.

Board meeting adjourned 7:58 PM

Executive session followed.

Victoria B. Damiani
Secretary