

Malvern Public Library (MPL)  
Board of Trustees Meeting Minutes  
December 14, 2022

**Attendance by Zoom: Russell Robinson (President, Malvern Borough Appointee), Rebecca Dinucci (Vice-President, East Goshen Township Appointee), Kathy Kavanaugh (Treasurer, East Goshen Township Appointee), Vicki Damiani (Secretary, East Whiteland Township Appointee), Tara Badstubner (Willistown Township Appointee), Carol Guest (Willistown Township Appointee) (arrived at 7:11PM), Maggie Stanton, (MPL Director), Megan Dehmelt, (MPL Children's Librarian).**

**Not attending: Tom Teti (Malvern Borough Appointee) Barbara Ann Thav (East Whiteland Township Appointee),**

Call to Order: Russ Robinson called the meeting to order at 7:04 PM

November Board meeting minutes approved.

See Board Packet of this meeting date for accompanying documents.

Consent agenda approved.

### **Old Business**

We are awaiting the Director's follow up to the marketing plan presented at the November meeting.

### **New Business**

#### Municipality Funding

Willistown has increased funding to MPL. East Goshen has increased their funding substantially. At this time, other municipalities are expected to keep their funding the same. Board members are asked to write to leadership of their municipalities and thank them for their support.

#### Holiday Calendar for 2023

The Director proposed a holiday calendar for 2023. Discussion included a review of the concept of floating days off for staff, whether it is appropriate for the MPL to be closed when children are not in school, the impact of closed days on user numbers, and whether days surrounding an actual holiday should be days the MPL is closed. Questions arose on data regarding child MPL attendance on days they are not in school, what the holiday policies are for other system libraries, and what holidays lend themselves best to children's programming. It was suggested that information be gathered on these topics for future use and that there should be consistency from year to year regarding our closings. One of the proposed days off, October 9<sup>th</sup> (Indigenous Peoples' Day), happens to fall on a county day for in-service training. Regarding Juneteenth, the children's librarian explained that children are less likely to attend MPL programs in June due to it being at the end of the school year.

Motion, made and seconded to accept the proposed 2023 holiday calendar altered to make December 23<sup>rd</sup> a day the MPL is open, October 9<sup>th</sup> a closed day for 2023 to allow staff to attend in-service training, and accepting Juneteenth as a day the MPL is closed. Unanimous vote to approve.

Change of meeting days from Wednesday to Thursday?

Discussion of the need to change monthly meeting days from Wednesday to Thursday to accommodate schedule changes of some Board members. Wednesday causes one member to be unable to attend and Thursday interferes with the schedule of another member. There was agreement to meet on Thursday in January and March and on Wednesday in the other months. This leaves each of the Board members with schedule conflicts missing only two of the meetings instead of one member missing all four. The Director will distribute a list of 2023 Board meeting dates to all Board members.

Officer election for 2023

The President asked if anyone not already an officer would like to run. With no response, motion made and seconded to keep the current officer slate, Russ Robinson, President; Rebecca Dinucci, Vice-President; Kathy Kavanaugh, Treasurer; Vicki Damiani, Secretary. Unanimously approved.

Other comments

There have been concerns about book selection presented in some neighboring school districts.

Board members should think about whether or not we want to do a retreat this year. Some years we do a retreat and some not. In the past, we met in February for the retreat.

### **Action Items**

The Director will complete data gathering for the marketing plan that was presented in November.

Board members will write letters of appreciation to their respective municipalities for their continued support.

The Governance/Policy Committee will present a draft of the programming policy at the January meeting.

Board members should come to the January meeting prepared to decide whether there will be a 2023 Board retreat.

The Director will distribute the list of Board meeting dates to all Board members and Danielle Kennedy, lead for MPL Friends.

Meeting adjourned 7:45 PM

THE NEXT BOARD MEETING WILL BE **THURSDAY**, JANUARY 26<sup>TH</sup> BY ZOOM