

Malvern Public Library (MPL)
Board of Trustees Meeting Minutes
March 27, 2024

Attending in person: Vicki Damiani (Secretary, East Whiteland Township Appointee), Helise Bichevsky (Malvern Borough Appointee), Ann DiMedio (Willistown Township Appointee), Bill Holmes (East Whiteland Township Appointee), Shannon Doran (East Goshen At-large member), Kathy Kavanaugh (East Goshen Township Appointee), Maggie Stanton (MPL Director)

Attending by phone: Russell Robinson (President, Malvern Borough Appointee), Carol Guest (Willistown Township Appointee)

Also attending: Emily Quillen (MPL Children's Librarian), Moses Sharpe (MPL Staff Member/Adult Programming Coordinator)

Call to Order: Russ Robinson called the meeting to order at 7:14 PM

See Board Packet of this meeting date for accompanying documents.

Unanimous vote to accept February minutes.

Consent Agenda approved.

Old Business

MPL Trustee Vote

Motion made and unanimously approved for Shannon Doran to become a full member of the Malvern Public Library Board of Trustees representing East Goshen.

Open officer positions

Positions of Vice-President and Treasurer are currently open. Russ Robinson has agreed to take on the duties of the treasurer. Motion made and unanimously approved for Bill Holmes to be vice-president.

New Business

Creation of the Search Committee

Due to the resignation of the current director, a search committee must be formed to fill that position. The president suggested Bill Holmes as chair of the committee with Carol Guest, Shannon Doran, and Russ Robinson as members. Motion made and unanimously approved to accept those members as a search committee.

Question asked whether candidates will come before the board. Final candidates will come before the board and will also meet staff.

Malvern Parks and Recreation Proposal

Discussion of a proposal by Helise Bichevsky, one of the trustees representing Malvern Borough, that the budget of the library be increased to include sponsorship of events with the Borough. These events are open to anyone, even those not living in the Borough. What about other municipalities? Wouldn't we need to do the same with them? Concerns voiced about allotting funds that are not attached to specific events. Shouldn't we look at each event separately

and make a decision regarding each? We can discuss the possibility of a budget allotment when the next budget is prepared. Helise can present a proposed plan. Specifics related to movie events were discussed, including how much they cost, attendance in the past, and whether sponsoring from the library is actually mentioned to the audience. Motion made and approved for a one time sharing of costs with Malvern Parks and Rec for a movie event in April, MPL contribution not to exceed \$750.

Bank and Investment Accounts Signatory

An additional signatory is needed for all MPL bank and investment accounts. Motion made and unanimously approved for Bill Holmes to be that signatory.

Building Improvement

Right before the meeting, information was received regarding the cost of end pieces for our shelves in the adult stacks. The cost is \$10,500. This project has been part of the building improvement plan all along. We just need to approve the amount for this part of the project. Golden Hands will do the installation. The material has an 8-week lead time. The director explained the role of end pieces. Motion made and approved for the cost of the end pieces in the amount of \$10,500.

Adjourned 7:50 PM

The next meeting will be April 24, 2024 7 PM.

Victoria B. Damiani
Secretary
Malvern Public Library Board of Trustees