

Malvern Public Library (MPL)  
Board of Trustees Meeting Minutes  
May 22, 2024

**Attending in person:** Bill Holmes (Vice-President, East Whiteland Township Appointee), Vicki Damiani (Secretary, East Whiteland Township Appointee), Helise Bichevsky (Malvern Borough Appointee) (arrived 7:16), Carol Guest (Willistown Township Appointee), Shannon Doran (East Goshen Township Appointee), Ann DiMedio (Willistown Township Appointee)

**Attending by phone:** Russell Robinson (President, Malvern Borough Appointee), Emily Quillen (MPL Interim Director/MPL Children's Librarian)

**Not attending:** Kathy Kavanaugh (East Goshen Township Appointee)

**Also attending:** Danielle Kennedy (MPL Staff Member/Lead for Friends of the Malvern Public Library)

Call to Order: Bill Holmes called the meeting to order at 7:06 PM

See Board Packet of this meeting date for accompanying documents.

Unanimous vote to accept April minutes.

Consent Agenda approved.

### **New Business**

Building Improvement

When new shelving was installed, it became apparent that we had insufficient space. This necessitated the purchase of additional shelving for the young adult area and outside the reading room. Motion made by the president that the board approve the expenditure of \$5,300 for the purchase of additional shelving in the young adult area and outside of the reading room, in order to provide adequate shelving for the materials in those areas. Unanimously approved.

Motion made to transfer \$40,000 into the building fund to pay invoices. This should cover the remaining costs of the building improvement project. Unanimously approved.

Question regarding the amount of money targeting the building improvement that is currently remaining. Based on the transfer of the \$40,000 just approved and the estimated costs to be incurred, it is projected that \$10,000 will remain in the Building Fund.

The dumpster is overflowing. The Borough would like us to have it removed. We will contact Blosenski.

It has been agreed the puppet theater must go. A full discussion led to the conclusion that it could not be safely kept due to risks of overturning. A successful way to address that couldn't be found. The children's librarian will look into options for finding another puppet theater.

The door to the director's office has been replaced. Just the window in the door is left to install. There is also a need for painting to be touched up. There is still some paint left that can be used. Signs in the adult area were painted around. But, with the renovation, they are now incorrect. Painting will have to be done there.

### **General Finances**

In June the board will receive a report on the status of current investments. Some CDs are coming due.

Adjourned 7:17 PM Executive session to follow.

The next meeting will be Wednesday **June 26, 2024** 7 PM.

Victoria B. Damiani  
Secretary  
Malvern Public Library Board of Trustees