

Malvern Public Library
Board of Trustees February Meeting Minutes
Date: 04-22-2026

-ATTENDANCE-

Bill Holmes, President- East Whiteland Township
Helise Bichefsky, DO, Secretary- Malvern Borough
Kent Kingan, Treasurer- East Whiteland Township
Ryan Downey- Willistown Township
Ann DiMedio- Willistown Township
Jaimie Edmunds- East Goshen Township
Justine Fafara- MPL Director
Emily Quillen- MPL Children's Librarian
Friends- Jen Langlois (alternating Jen Langlois / Kathy Demarco)

-VIRTUAL-

Christine Hafer- Malvern Borough
Shannon Doran, Vice- President, East Goshen Township

-ABSENT-

Kaitlyn O'Donnell- At-Large Member

-GUESTS-

Joe Sherwood- CCLS Executive Director

-MEETING CALLED TO ORDER- 7:07PM

-MEETING MINUTES- Motion to accept the March 2026 meeting minutes

1st Ann, 2nd Kent, Motion unanimously approved

-CONSENT AGENDA-

-DIRECTORS REPORT- Justine

A Kutztown student is currently working in the library as an intern. Is working on the Summer Reading Program

Librarian Morgan has switched to another library for more hours.- but will stray on for Saturday shifts as needed

Staff bathroom renovations are completed

Currently working on Staff Procedures Binder

The desk circulation numbers are up

1st Ryan, 2nd Kent, Motion unanimously approved

-TREASURERS REPORT- Kent

Investments have rebounded to the pre-January numbers

1st Helise, 2nd Ryan, Motion unanimously approved

-FRIENDS OF THE LIBRARY REPORT- Jen

Book Sale went well. Jen presented graphs with detailed information

Will be phasing out certain items from the sale going forward-such as DVDs, Mass Media Books, etc

-PUBLIC COMMENT-

Joe Sherwood- CCL System Director

Membership Agreement is under review

Legislative Breakfast open to all Board Members

Downingtown wants to put in a 2-story addition for a cost of about \$7million

Microsoft 365 with Backup is up and running

-OLD BUSINESS-

1- Charter Restoration Update- Bill

Will create a possible ad hoc committee going forward Will consider a grant v sponsorship to cover the cost of the restoration

2- Bequeathment Update- Justine

Anticipating a \$50,000 bestowment

-AD HOC COMMITTEE UPDATES-

1- FUNDRAISING- Bill/Justine

- Book Bingo- Justine- 05/20, Location- Malvern Retreat House Currently looking for more sponsors. Will advertise in the PATCH

- Chester County Community Foundation Grant- Justine

Submitted to Guide Star- Looking for Silver status- currently at Bronze status

2- OUTREACH COMMITTEE- Ann/Christine

-OIC- Adult Literacy Support Nonprofit organization. For the conversation groups- the library would provide the facilitators- via Zoom IOC will train volunteers as reading tutors. Materials are supplied by Dept Education.

-Will be participating in the Memorial Day Parade again this summer

-Master Gardener Program- 4th Thursday of each month at 5pm in the library

3- POLICY COMMITTEE- Ryan

-Nothing new to report

4- STAFF MORALE- Shannon

-Lots of treats were donated to the staff for Library Day

5- INVESTMENT COMMITTEE- Bill

-Nothing to report

-NEW BUSINESS-

1- May 13th Training- Justine

Power Library Training will be held on 05/13 at Chester County Library. The library will close on that day from 12:30-3:30 so employees can participate. Program participation is not mandatory.

1st Jaimie, 2nd Ryan, Motion unanimously approved.

2- Strategic Initiative Meeting- Bill

Meeting went well. Will discontinue the committees for Policy, Staff Morale and Friends as these points have been stabilized and are wrapped into other areas. Will continue Fundraising and Investment committees. Will create new committees for Best Place to Work and Library Directors Staff Expected Results.

3- Potential Sunday Hours- Justine

To consider opening on Sundays for half day. Will work with staff to see if there is interest.1

4- May Meeting Update- Bill will not be at the May meeting, Shannon will run the mtg 1

-ACTION ITEMS-

- Ad hoc committee for Charter Restoration
- Secure spot for Memorial Day Parade

-MEETING ADJOURNED- 8:22 Next Meeting: 05/27/2026 at 7pm

1st Ryan, 2nd Jaimie, Motion unanimously approved.

LIBRARY CELL PHONE # 610 507 1815

FRIENDS OF THE LIBRARY EMAIL: MPLFriends19@gmail.com

CURRENT BOARD MEMBER TERMS: Initiation dates w/ 3-year T (term) & 1 re-election option

EAST WHITELAND

Bill Holmes 03/2024 T1

Kent Kingan 01/2025 T1

EAST GOSHEN

Shannon Doran 03/2024 T1

Jaimie Edmunds (02/2026) T1

MALVERN BOROUGH

Helise Bichefsky 06/2023 T1

Christine Hafer 01/2025 T1

WILLISTOWN

Ann DiMedio 10/2023 T1

Ryan Downey 02/2025 T1